

CLEAN SLATE'S

Christmas Preparation Planner



6 Weeks to Christmas Checklist

- **Set a budget:** Decide how much you want to spend on gifts, food, decor, and events.
- **Create a master checklist:** List everything you need to get done, including shopping, wrapping, decorating, and events. Break it down into categories: gifts, food, cards, etc.
- **Make a gift list:** Write down who you're buying gifts for, set a spending limit for each person, and brainstorm gift ideas.
- **Book travel & accommodation:** If you're traveling for the holidays or expecting guests, finalise all travel plans and accommodations.
- **Order cards and check addresses:** If you send out Christmas cards, now is the time to order them or buy supplies for handmade ones. Remember to check addresses!

Budget

Food = £
Gifts = £
Decor = £
Events = £
= £
= £
= £
= £
= £
= £
Total = £

Gift list

-
-
-
-
-
-
-
-

Gift ideas



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5 Weeks to Christmas Checklist

- **Start Christmas shopping:** Begin shopping for the people on your gift list. Look for deals and keep track of what you've purchased.
- **Plan your holiday menu:** If you're hosting, start planning your Christmas meals. Make note of any special dietary requirements and if you have enough cutlery and dishes.
- **Check gift-wrapping supplies:** Make sure you have wrapping paper, gift tags, tape, and bows. Purchase more if needed.
- **Organise your home:** Start clearing out any clutter, especially in areas where you'll entertain guests or set up holiday decorations.

Shopping List

Menu Plan

Appetisers

Main dishes

Sides

Desserts

Drinks

Snacks

Dietary requirements



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4 Weeks to Christmas Checklist

- **Decorate your home:** Get your Christmas tree, wreaths, garlands, and lights up. Do you need any new decor?
- **Set up a gift-wrapping station:** Organise all your wrapping supplies in one place so you can wrap gifts as you buy them.
- **Purchase or create your own advent calendars:** If you're using an advent calendar, set it up before December 1st.
- **Send out Christmas cards:** Write and mail your holiday cards, especially if they're being sent internationally.
- **Plan outfits for Christmas events:** If you have holiday parties, dinners, or family gatherings, decide on your outfits now.

To Do

Gift list

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Outfit ideas

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3 Weeks to Christmas Checklist

- **Finalise gift shopping:** Aim to have most of your shopping done this week. Take advantage of any holiday sales.
- **Wrap gifts:** Start wrapping the gifts you've purchased, labeling them clearly for each recipient.
- **Confirm event RSVPs:** Check your calendar for any parties, dinners, or other events, and make sure you've RSVP'd.
- **Plan activities:** Schedule any holiday events like baking cookies, attending light shows, or going carolling.

To Do

Gift list

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Christmas activities

Monday 23rd

Tuesday 24th

Wednesday 25th

Thursday 26th

Friday 27th

Saturday 28th

Sunday 29th



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2 Weeks to Christmas Checklist

- **Prepare a shopping list for food:** Make a list of all the groceries you'll need for your Christmas meals and baking.
- **Deep clean the house:** Do a deep clean in areas where guests will be, like the living room, kitchen, and bathrooms.
- **Prepare Christmas playlists:** Curate a holiday music playlist or find a favourite one to set the mood.
- **Double check gift lists:** Review your gift list to ensure you haven't forgotten anyone. Make any last-minute purchases.
- **Buy Non-Perishable Items:** Start buying non-perishable food and pantry items like canned goods, snacks, and beverages.

Shopping List

Snacks

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Favourite songs

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Christmas Week Checklist

- **Buy fresh food:** Purchase perishable items like meats, dairy, and produce for your Christmas meals.
- **Prepare guest rooms:** If you're hosting overnight guests, prepare their rooms with clean sheets, towels, and some festive touches.
- **Finish wrapping gifts:** Complete wrapping any remaining gifts and place them under the tree.
- **Do any last minute baking:** If you're baking cookies or desserts for Christmas, this is the week to finish.
- **Relax & enjoy:** Take time to relax, watch Christmas movies, or do a fun holiday activity with family or friends.

To Do

To watch list

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Games

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Notes


Blank lined area for notes.

Now you're ready for your most organised Christmas ever


Want to work with me on your next organising and decluttering project?



Debbie Junor, Clean Slate UK

 www.cleanslateuk.co.uk

 info@cleanslateuk.co.uk

 07732 264652

  @cleanslateuk

